

## Compliance Officer

Experience level : Intermediate

Entity : Bank Syz

Office : Geneva

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**Purpose of the role:**

The Compliance department is responsible for ensuring the application of the provisions of the Legal and Compliance framework within the Bank. In its role, the Compliance Officer ensures the execution of the 2nd level of defence controls and reporting.

**Key responsibilities****Job description/ key responsibilities:**

- Ensure the Bank complies with its legal, jurisprudential, regulatory, and ethical framework relating to compliance activities, in particular the prevention of and fight against money laundering, sanctions & embargoes, and market abuse
- Conduct investigations and perform reporting duties to MROS
- Fulfil transaction monitoring duties with respect to anti-money laundering, sanctions and embargoes and/or market abuse

**Department/Team:** Compliance**Reporting to:** AML Compliance Manager**Your profile****Education:**

- University degree in law, economics, or finance (preferably from a Swiss university)
- CAS Compliance in Financial Services an asset

**Professional Experience required:**

- At least 5 years of experience in an AML position within a private bank in Switzerland

**Soft skills:**

- Analytical thinker with an ability to prioritise multiple tasks and meet tight deadlines
- Excellent resistance to stress with the ability to work under pressure
- Ability to summarise complex topics to drive practical outcomes and to make sound decisions or proposals, including escalation when appropriate, in respect of applicable rules and related risks
- Team player, adaptable, flexible, and willing to help other teammates
- Strong interpersonal, communication and presentation skills

**Technical skills:**

- Solid understanding of the regulatory environment, particularly of the Swiss framework
- Proficiency in GoAML platform
- Good knowledge of standard Microsoft office tools

**Languages:**

- Fluent in French and English, other languages an asset

**Swiss Residence requirements?**

- Only residents in Switzerland will be considered for the position