Compliance Officer

Niveau : Intermediate

Activité : Bank Syz

Bureau : Geneva

Purpose of the role:

The Compliance department is responsible for ensuring the application of the provisions of the Legal and Compliance framework within the Bank. In its role, the Compliance Officer ensures the execution of the 2nd level of defence controls and reporting.

Responsabilités principales

Job description/ key responsibilities:

- Ensure the Bank complies with its legal, jurisprudential, regulatory, and ethical framework relating to compliance activities, in particular the prevention of and fight against money laundering, sanctions & embargoes, and market abuse

- Conduct investigations and perform reporting duties to MROS

- Fulfil transaction monitoring duties with respect to anti-money laundering, sanctions and embargoes and/or market abuse

Department/Team: Compliance

Reporting to: AML Compliance Manager

Profil

Education:

- University degree in law, economics, or finance (preferably from a Swiss university)

- CAS Compliance in Financial Services an asset

Professional Experience required:

- At least 5 years of experience in an AML position within a private bank in Switzerland

Soft skills:

- Analytical thinker with an ability to prioritise multiple tasks and meet tight deadlines

- Excellent resistance to stress with the ability to work under pressure

- Ability to summarise complex topics to drive practical outcomes and to make sound decisions or proposals, including escalation when appropriate, in respect of applicable rules and related risks

- Team player, adaptable, flexible, and willing to help other teammates

- Strong interpersonal, communication and presentation skills

Technical skills:

- Solid understanding of the regulatory environment, particularly of the Swiss framework

- Proficiency in GoAML platform

- Good knowledge of standard Microsoft office tools

Languages:

- Fluent in French and English, other languages an asset

Swiss Residence requirements?

- Only residents in Switzerland will be considered for the position